ALDI Price Increase Requests Frequently Asked Questions (FAQs)

1. **Do I have to use ALDI's Price Review Request Form to request a price increase?**
   No. However, under the Code, notification of a price increase request must be in writing. ALDI's preferred and recommended process is for suppliers to complete the Price Review Request Form, to help suppliers save time and ensure legal compliance.
2. **Where can I download the Price Review Request Form?**
   ALDI website at https://www.aldi.com.au/corporate-suppliers/suppliers/supplier-information.
3. **What other communication methods are acceptable to request a price increase?**
   Price increase requests must be in writing. Other acceptable formats include a letter or email communication.
4. **What happens if I make an oral request for a price increase?**
   Price increase requests must be in writing. Any verbal requests for an increase in price will not be considered.
5. **What fields do I need to complete on the Price Review Request Form?**
   The 'Mandatory Fields 'highlighted in yellow on the Form is the minimum information required. Completing the 'Recommended Fields' highlighted in royal blue is optional but highly encouraged to help us evaluate your request.
6. **What will happen if I leave any 'Mandatory Fields' blank?**
   If additional information is needed to evaluate your request, we will contact you via email to obtain it.
7. **What are commodities?**
   Commodities are the inputs to create a product (e.g., raw materials).
8. **What is 'Cost Composition %' and do I need to complete these fields?**
   'Cost Composition %' is a commodity's cost as a percentage of the total product's cost. Providing this information is optional but highly recommended to help us evaluate your request.
9. **How do I submit a price increase request?**
   Price increase requests must be submitted via email to the relevant Buying Director with the Buying Admin Inbox (Buying.Admin@aldi.com.au) carbon copied.
10. **Can I include supporting documentation with my request for a price increase?**
    Documentary evidence to support a request can be included as attachments in the email submission and will be considered.
11. **Will the information I share be treated as confidential?**
    If you disclose commercially sensitive information to us in relation to a request for a price increase, it will be treated confidentially. ALDI will only use the information for this purpose and share it with employees or agents who need to have access for this purpose.
12. **How will I know that my price review request has been successfully received.**
    You will receive a written response from ALDI acknowledging receipt.
13. **How much notice do I need to give ALDI of a proposed price increase?**
    We prefer 90 days notice to allow sufficient time for further negotiations if required, but this must be no less than 30 days.
14. **Where can I access more information on the Code?**
    ACCC website at https://www.accc.gov.au/business/industry-codes/food-and-grocery-code-of-conduct and the Australian Government Federal Register of Legislation at: https://www.legislation.gov.au/F2024L01651/latest/text.